



## **PROCEDURES FOR SELECTING TRUSTEES ACADEMY ELECTIONS 2010**

The procedures for the election of Trustees are laid out in the Academy's Memorandum and Articles of Association.

### **1 Provisions of the Academy's Memorandum and Articles of Association**

In accordance with Article 9.3 the Academy's Board of Trustees will comprise (12) twelve Trustees as follows:

#### **Officers**

- The President
- The Vice President (President-Elect)
- The Immediate Past President
- The Treasurer

#### **Other Trustees**

- Two trustees each nominated by a separate educational institution providing courses in optometry, optics or vision sciences that is itself an organisational member of the Academy
- Two trustees appointed by the European Council of Optometry and Optics (ECOO) in accordance with such procedure as ECOO may determine
- Two trustees who are delivering or have delivered optometric and/or optical education
- Two individuals who are/have been practising optometry or optics

### **2 Procedure for nominating Trustees**

- 2.1 Sixteen weeks before the Academy's Annual General Meeting, to be held on 15 May 2010 ('the AGM'), a '*Call for Nominations*' document shall be distributed to all Academy members (individuals and organisations). This document shall set out the positions for which nominations are invited and shall include a nomination form.
- 2.2 Eight weeks before the AGM, completed nomination forms shall to be returned to the Academy Secretariat.
- 2.3 The Academy Secretariat, may, at its sole discretion, accept nominations that do not comply with the provisions set out above or which are submitted to the Secretariat less than eight weeks before the AGM.

### **3 Procedure for electing Trustees**

- 3.1 Ballot papers setting out all the details of the candidates standing for election as Trustees shall be sent to the Academy members at least six weeks before the AGM.
- 3.2 Each Academy member may vote by placing a cross against each of their chosen names on the Trustee Ballot Paper.

- 3.3 Completed ballot papers must be submitted to the Academy Secretariat before the start of the AGM.
- 3.4 During the AGM all ballot papers received prior to the start of the meeting will be counted by the Academy Manager and an independent scrutineer.
- 3.5 The results of the ballot will be announced at the end of the Academy AGM.
- 3.6 In the event of a tie for any elected position, the Inaugural President shall determine the outcome by drawing lots.

**4 Trustee Incumbents and Categories to be (re) elected in 2010**

<b>Trustee Category to be elected</b>	<b>Current Position Holder</b>	<b>New Term</b>
Representative of an educational institution	Alessandro Fossetti	2010-2013
Representative of an organisation that is an ECOO member (to be nominated by ECOO)	Christian Stebler	2010-2013
An individual educator	Rossella Fonte (co-option)	2010-2011
An individual practitioner	vacant	2010-2011
Treasurer	Nick Parker	2010-2013